

UNITED STATES DEPARTMENT OF ENERGY

CHARTER

STATE ENERGY ADVISORY BOARD

1. Board's Official Designation

State Energy Advisory Board

2. Board's Objectives and Scope of Activities and Duties

In accordance with section 365 of the Energy Policy and Conservation Act (42 U.S.C. 6325; the "Act"), as amended by section 5 of the State Energy Efficiency Programs Improvement Act of 1990 (Pub. L. 101-440), the Board shall:

- (a) make recommendations to the Assistant Secretary for Energy Efficiency and Renewable Energy on the energy efficiency goals and objectives of programs carried out under Parts D and G of the Energy Policy and Conservation Act and under part A, title IV of the Energy Conservation & Production Act, and make administrative and policy recommendations to improve these programs, including actions that should be considered to encourage non-Federal resources (including private resources) to supplement Federal financial assistance;
- (b) serve as a liaison between the States and the Department of Energy on energy efficiency and renewable energy resource programs;
- (c) encourage transfer of the results of the energy efficiency and renewable energy activities carried out by the Federal Government;
- (d) submit an annual report to the Secretary and Congress on the activities carried out by the Board in the previous fiscal year.

3. Time Period Necessary for the Board to Carry Out Its Purpose(s)

The Board's statutory responsibilities, as set forth in Section 365 of the Act, are continuing in nature and shall continue until terminated by law.

4. Official(s) to Whom This Board Reports

In accordance with Section 365 of the Act, the Board will report to the Secretary through the Assistant Secretary for Energy Efficiency and Renewable Energy.

5. Agency Responsible for Providing Necessary Support for This Board

Department of Energy (DOE)

Within DOE, primary support shall be furnished by the Office of Energy Efficiency and Renewable Energy.

6. A Description of Duties for Which the Board is Responsible

The duties of the Board are solely advisory and are stated in paragraph 2, above.

7. Estimated Annual Operating Costs in Dollars and Person-years

Operating Costs:	\$175,000
Person-years:	1

8. Estimated Number and Frequency of Board Meetings

The Board shall meet at least twice a year, once each six months or as deemed appropriate by DOE.

9. Subcommittee(s)

To facilitate functioning of the Board, subcommittee(s) may be formed. The objectives of the subcommittee(s) are to make recommendations to the parent Board with respect to matters which are related to the responsibilities of the parent Board. The subcommittee(s) shall be comprised of such members of the parent Board as may be determined by the Chairman of the parent Board. All actions of the subcommittee(s) shall be consistent with the Federal Advisory Committee Act (P.L. 92-463), the Department of Energy Organization Act (P.L. No. 95-91), and any germane implementing directives.

10. Members

The Board shall consist of no fewer than 18 or more than 21 members, appointed by the Secretary. At least 8 members shall be directors of the State office responsible for developing State energy conservation plans pursuant to section 362 of the Energy Policy and Conservation Act, and at least four (4) members shall be directors of State or local low-income weatherization assistance programs. Other members shall be persons who have experience in energy efficiency or renewable energy programs from the private sector, consumer interest groups, utilities, public utility commissions, educational institutions, financial institutions, local government energy programs or research institutions. Other members may include State, local, county, and city government officials who meet one of the statutory categories. Of the members initially appointed to the Board, one-third shall serve a term of one year, one-third shall serve a term of two years, and the remainder shall serve a term of three years, as specified by the Secretary. Thereafter, members of the Board shall serve a term of three years. The Board shall be nonpartisan.

11. Officers of the Board

The chairman and vice chairman shall be appointed by the Secretary. Each shall serve in his or her respective office no longer than two years. The Board may elect one of its members secretary of the Board.

12. Rules of Procedure

The Board may adopt administrative rules and procedures.

This charter for the Advisory Board named above is hereby approved on:

Date: 7/29/2008

Signed
Eric G. Nicoll
Committee Management Officer

Date Filed: 7/29/2008